



## Radipole Primary School

### Teaching and Learning Group

#### TERMS OF REFERENCE

- Membership:** The group shall consist of all governors.
- Quorum:** Four governors including the headteacher and a governor who is not an employee of the school.
- Meetings:** At least once per term and more frequently if deemed necessary by the majority of members.
- Chair:** Non-employee to be elected by the full governing body. Duties will include notifying the group members of any meeting to be held and providing all with an agenda after consultation with the Headteacher.
- Accountability:** The group will report back to the governing body by submitting minutes which record decisions made, actions to be taken and/or recommendations for consideration.

#### Terms of Reference:

- To contribute, in collaboration with the headteacher and staff, to establishing, monitoring and evaluating sections of the School Development Plan relating to teaching, learning, curriculum and quality of provision and to oversee any key issues relating to curriculum delivery in line with guidance.
- To keep relevant sections of the Self-Evaluation Form under review and update as necessary.
- To ensure that the whole school curriculum is: broad and balanced; relevant to the needs of all the children; provides continuity and progression; adequately resourced.
- To ensure that the National Curriculum is delivered and its assessment procedures are carried out in line with the legal framework.
- To establish, monitor the impact of, and review the school's Teaching and Learning Policy, SEN Policy and other curriculum related policies in line with agreed cycle and make recommendations to the governing body for change as necessary.
- To review the policy and provision for collective worship and RE in line with the locally agreed syllabus and make recommendations for change as necessary.
- To review the school's provision for Personal, Social, Health and Citizenship Education taking account of Local Authority and Government guidance.



- To promote extra-curricular/enrichment activities.
- To receive curriculum progress reports from the headteacher and others including an analysis of the annual RAISE report and information about non-statutory assessment and testing in order to monitor, review and evaluate the standards of achievement, seek to make continuing improvements and inform target setting to ensure that statutory targets for pupil achievements are set and published as required.
- To review attainment of disadvantaged pupils and ensure that the budget is spent appropriately.
- To review spending of the PE and sports funding and monitor impact.
- To liaise with, consult with, and provide information to, parents and the wider community on matters relating to the curriculum as required.
- To celebrate children's achievements.
- To ensure that policies and procedures are in place to promote the spiritual, moral, social and cultural development of children.

<b>Review Date:</b>	Teaching and Learning Group	-	November 2016
	Full Governing Body	-	September 2016

**Next Review:** September 2017